

Assistant CL

POSITION DESCRIPTION

JOB TITLE: Spring Break Adventure Camp Assistant Crew Leader

ORGANIZATION: Get Outdoors Leadville!, Lake County Public Health Administration

CLASSIFICATION: Full-time, hourly, non-exempt seasonal position

COMPENSATION: \$12 - \$12.50/hour

REPORTS TO: Get Outdoors Leadville! OOST Director; LCSD OOST Director

SCHEDULE: Mandatory training - Friday March 19th 8am-4pm

Camp - Monday - Thursday, March 22nd-25th, approx. 7:30 a.m. - 3:30 p.m.,

Spring Break Camp Position Summary: The Assistant Crew Leader works with a Crew Leader to oversee and instruct groups of 8-10 campers, who are Kindergarten through 6th grade, in daily outdoor adventures ranging from snowshoe hiking, Nordic skiing and STEM lessons to team building games and snow biking treks. Assistant Crew Leaders help support the Crew Leader in group management and implementation of education and recreation curriculum for one week. Assistant Crew Leaders help lead safe, enriching, and inclusive outdoor experiences for Lake County youth in their crew.

Assistant Crew Leaders are temporary employees. This position is seasonal, running only March 19th - March 25.

ABOUT GET OUTDOORS LEADVILLE! (GOL!): Get Outdoors Leadville! is a grant-funded initiative launched in December 2016 that connects Lake County youth and families to the outdoors to inspire dreams, foster stewardship, build leadership, and strengthen community. GOL! works with numerous community partners to create and expand engaging outdoor and environmental education programming. Please see the GOL! Facebook page for examples of GOL! programming and the latest updates on outdoor adventures in-school, out-of-school and with families.

ESSENTIAL FUNCTIONS

Essential duties may include, but are not limited to, the following:

- Assist in overseeing Spring Break camp crews, leading daily Winter outdoor activities for youth in a day camp setting. Primary programs and topics include:
 - STEM curriculum
 - Cultivating an understanding of the larger web of natural and human communities and love of the earth as a whole
 - Nature play, inspiring creative engagement with outdoor places & spaces
 - Community connection and introduction to local outdoor recreation amenities & historic locations
 - Leadership and teamwork, fostering a sense of self, belonging, and resilience
 - Support snow biking and snowshoeing curriculum, led by the Adventure Program leader or a Crew Leader
- Role model positive participation and behavior, communication, and acceptable risk management practices.
- Build positive, professional relationships with campers
- Occasionally lead activities with mentorship from Crew Leader or Camp Administrators
- Reflect on performance and provide written and/or oral feedback to self and co-workers

Assistant CL

- End of day logistics duties including (but not limited to) putting food away, cleaning coolers, washing water bottles
- Maintain accurate records such as attendance, time sheets, etc.
- Care and be responsible for equipment used during programming
- Participate in a one day, required, paid training
- Other tasks as necessary to fulfill camp programming and support Crew Leaders

REQUIRED QUALIFICATIONS

- Must be 16 years of age or older
- Enthusiasm to work with youth
- Enthusiasm to work outdoors, particularly in Winter
- Sense of humor, resourcefulness, creativity, flexibility, and passion for connecting youth to the outdoors to inspire a lifelong love of nature
- Basic reading, writing and verbal communication skills
- Exhibit core values of inclusivity and healthy lifestyle
- Clearance of state fingerprinting and background check

PREFERRED QUALIFICATIONS

- Personal experience with outdoor Winter recreation activities
- Formal education or experience in youth programming
- Formal experience with outdoor education, adventure education, outdoor recreation leadership, and/or camp leadership
- Knowledge of the Lake County community and families
- Spanish fluency
- First Aid and CPR Certifications

WORK CONDITIONS

The majority of this person's duties are performed within an outdoor Winter environment in a variety of locations and settings. The incumbent may be exposed to some noise (electrical, mechanical or human) on an occasional basis, and other related hazards associated with an outdoor environment. Physical hazards may include weather-related hazards, extreme cold, noise, and sun/UV exposure. Exposure to natural, biologic hazards such as insects and injurious plants is also possible.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to sit and talk or hear for extended periods of time. The employee will be required to use a computer to accomplish administrative tasks. The employee is required to use hands to finger, handle, or feel objects, tools, or controls; and reach with hands and arms. Must have the ability to safely restrain and physically support children when needed for safety in general camp activities (child weighing 40 - 200 pounds). Specific vision abilities

Assistant CL

required by this job include close vision, and vision sufficient for driving. The employee will also be required to walk or snowshoe on uneven terrain in a winter environment. Some fat-tire snow biking on groomed trails will also be required.

TO APPLY

Please email your name, age, a phone number you can be reached at, and the dates you are available to work to:

GOL! OOST Director Tim Best at tbest@co.lake.co.us AND

GOL! Youth Pathways Lead Mary Palumbo at mpalumbo@co.lake.co.us

Also, feel free to call Tim Best at 719.293.0445 with any questions.

Closing Date: Open until filled

Specifications are intended to present a description of the range of duties performed by employees. Specifications are NOT intended to reflect all the possible duties that could be performed within this job.

All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or veteran status.